

Record of operational decision

Decision title:	Revision of the 2021/22 - 2022/23 Schools Capital Maintenance Planned Programme.
Date of decision:	27 May 2021
Decision maker:	Assistant Director Education Development and Skills
Authority for delegated decision:	<p>The authority for the specified officer to take this decision as set out in the cabinet report, Local Authority School Buildings Maintenance Works, approved 17 December 2020.</p> <p>The school maintenance schemes as set out in appendix A be approved for implementation in 2021/22 and 2022/23;</p> <p>The Assistant Director Education Development and Skills be authorised to take all operational decisions necessary to implement the approved schemes, and any other urgent contingency schemes required, within the approved budget of £2.940m for maintenance;</p> <p>The Assistant Director Education Development and Skills be authorised to take all operational decisions necessary to vary the approved schemes should the amount of funding received from the Department for Education differ from that used to determine the proposed schemes.</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=7416</p>
Ward:	All
Consultation:	<p>Cabinet debated and approved on the 2021-2023 Local Authority School Buildings Maintenance Works, approved 17 December 2020.</p> <p>Consultation has already been done in respect of the overall programme with the Capital Strategy Consultative Group, comprising a number of Head Teachers and Council Officers, who agreed the programme as a constructive way forward for the use of the grant.</p> <p>Political groups were consulted on the programme with one comment received – The true Independents are supportive of the proposals subject to all works being closely monitored so that value for money is obtained and projects are delivered on time.</p>
Decision made:	<p>To revise the programme list of planned schemes, which was originally approved in the Cabinet Report of 17th December 2020. This is due to Council awarding Professional Consultancy Services to manage delivery of Herefordshire Council’s School Building Maintenance programme and receiving a high number of emergency works schemes.</p> <p>To remove the following schemes, an estimated total of £265,000, from the two year programme:</p> <ul style="list-style-type: none"> • Garway Fire Alarm • Michaelchurch Escley Fire Alarm • Aylestone Distribution Boards • Ledbury Heating • Shobdon Distribution Boards • Shobdon Ventilation

	<p>To re-profile the following schemes from 2022/23 to 2021/22:</p> <ul style="list-style-type: none"> • Almeley Ventilation • Aylestone Emergency Lighting • Garway Distribution Boards • Ledbury Distribution Boards <p>To defer the following schemes from 2021/22 to 2022/23</p> <ul style="list-style-type: none"> • Aylestone Ventilation <p>To remove the following schemes due to the scheme no longer required:</p> <ul style="list-style-type: none"> • Orleton Mobiles
<p>Reasons for decision:</p>	<p>The budget was originally profiled prior to Council awarding a contract for the professional consultancy services to manage the delivery of Herefordshire Council's Schools Building Maintenance two year Programme. This has resulted in an increase in the estimated cost of fees associated with the projects in the programme.</p> <p>Council receiving a high number of emergency schemes that require urgent attention that exceeded the contingency sum allocated in the original decision. The programme has been adjusted to enable these emergency schemes to be completed whilst maintaining a level of contingency for any other emergency schemes that come about during the year.</p> <p>To ensure all Council buildings are fit for purpose and maintained to the standards as set out in the condition survey to address suitability, sustainability and affordability.</p>
<p>Highlight any associated risks/finance/legal/equality considerations:</p>	<p>There may be further risk to the planned programme due to unknown emergency schemes being received throughout the two year programme, therefore the planned programme may need to be revised further.</p> <p>The budget costs for the planned works are estimates and subject to change as the scope of each scheme is refined and as the actual costs become known. Monitoring of the budget will be carried out by the Capital Project Manager.</p>
<p>Details of any alternative options considered and rejected:</p>	<p>Do nothing. This is not recommended as the number of known emergency schemes need to be included as priorities in 2021/22 for completion, as the risk of these works not being completed means the school buildings would not be fit for purpose.</p>
<p>Details of any declarations of interest made:</p>	<p>None</p>

Signed

Ceri Morgan
Assistant director education development and skills

Date: 27 May 2021